



SOUTH ANTRIM HOCKEY CLUB

MINIS MEMBERSHIP FORM (P4-P7)

PLEASE COMPLETE ALL DETAILS IN BLOCK CAPITALS & RETURN **PAGES 2-5** TO MINIS@SOUTHANTRIM.COM

Welcome to another season of Mini Hockey at South Antrim Hockey Club. We are a hockey club open to members of any ability from 8 years of age (P4) to 11 (P7).

Membership Fees:

Minis consists of 20 sessions either side of Christmas. Fees are £60 for the season. There is a £10 reduction for P7s (due weeks missed due to transfer tests & school open mornings) and for each additional family member.

Minis Session Dates:

We train at Laurelhill Sportszone on Saturday mornings from 8.30am until 9.30am. We start back on Saturday 8th September with breaks on 29/9, 27/10, 3/11, 15/12, 22/12, 29/12, 16/2 & 23/2. We aim to finish on Saturday 16th March with any cancelled sessions being added on in March.

Cheques should be made payable to 'South Antrim Hockey Club' and can be paid as a lump sum or by 2 instalments; August and January.

P7s will have the opportunity to play in the Ulster Hockey Blitz Day Matches provisionally arranged on following dates:

Boys: 7th October, 21st October, 18th November, 2nd December, 10th February, 10th March and a Finals Day in April

Girls: 30th September, 21st October, 25th November, 24th February 24th March and a Finals Day in April

For news throughout the year about events, session cancellations etc, please follow our Facebook pages 'South Antrim Hockey Club'.

Other information will be posted on the website www.southantrim.com in the Junior's Section.

Contact Details:

Contact:	Name:	Number:	Email:
Minis Co-Ordinator (P4-P7)	Ashley Sloan	07753343909	minis@southantrim.com
P6/P7 Girls	Catherine Faulkner	07443832941	
P6/P7 Boys	Gordon McCandless	07719334116	
Child Protection Officer	Carol Redpath	07918150825	

Coaching Team:

Gordon McCandless, Ashley Sloan, Adam Glass, Ian Glass, William Redpath, Ian Millar, Gary McCormack, Stuart MacDonald, Sonia Grimley, Julia Hughes, Gareth Hylands, Ruth Kinkead, Catherine Faulkner, Susie Hylands, Erin Kerr

Kit:

There is no requirement to wear Club kit at training session however Club kit is available from our online Kukri shop on our website, www.southantrim.com. As safety is of the highest importance, **ALL** players must wear a gum shield and shin guards during matches and at training. Parents should ensure their child is properly attired for the session weather conditions including tracksuits, sweat tops, hat & gloves etc.

SECTION A: MEMBERSHIP DETAILS

First Name		Surname	
Address			
	Postcode		
Telephone		Mobile Number	
Date of Birth (DD/MM/YY)			Email Address

SECTION B: PARENT/CARER DETAILS

If you are under 18 years of age, please ask your parent/carer to complete the following section.

First Name		Surname	
Address			
	Postcode		
Telephone		Mobile Number	
Email Address	See note below		

SECTION C: ADDITIONAL SUPPORT

Please detail below any disability you have and/or any additional support you may require from our club coaches

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SECTION D: MEDICAL INFORMATION

Please detail below any important medical information that you consider our coaches/junior coordinator should be aware of (e.g. epilepsy, asthma, diabetes, allergies, etc.) **Please do not leave blank** – if there is no information please write 'None'.

<i>This consent needs to be provided by the parent for children under the age of 13. Anyone over the age of 13 can provide consent for the use of data under GDPR</i>

- I consent to my special category personal data provided in section C and D to be shared with coaches for the purposes of the delivery of my safe participation in club activity. I also consent to it being shared with a medical professional should I be unable to do this myself due to suffering an illness or injury when participating in clubs activity. This data will not be shared or processed for any other purpose

SECTION E: EMERGENCY CONTACT DETAILS

Please insert the information below to indicate the persons who should be contacted in event of an incident/accident.

Emergency Contact one name:	
Emergency Contact one number:	
Emergency Contact two name:	
Emergency Contact two number:	

SECTION F: GIFT AID CONSENT

In order for **SAHC** to claim Gift Aid, we need your permission below by ticking the box below. The only stipulation is that you (the parent/guardian) signing the form have paid income tax during the period that the Club is claiming Gift Aid.

Yes, I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid Claimed on all my child's/children membership fees in that tax year it is my responsibility to pay the difference.

The £60.00 Fee per Child is broken down as 20% per player membership fee, and 80% voluntary Gift Aid contribution.

Gift Aid is reclaimed by the Community Amateur Sports Club (CASC) from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

Please notify the CASC if you: want to cancel this declaration, change your name or home address, no longer pay sufficient tax on your income and/or capital gains. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

SECTION G: PHOTOGRAPHY & VIDEO CONSENT (THOSE AGED 18 OR UNDER)

SAHC recognises the need to ensure the welfare and safety of all young people in hockey.

In accordance with the Hockey Ireland and Ulster Hockey child protection policy and procedures, we will not permit photographs, video or other images of children/young people to be taken without the consent of the parents/carers and children/young people.

SAHC will take all possible steps to ensure these images are used solely for the purposes they are intended. If you become aware that these images are being used inappropriately you should inform the Club immediately.

_____ (parent/carer) consents to **SAHC** or a photographer appointed by Club or organisation) photographing or videoing my child's involvement in hockey for the period shown on this form for the purposes of publicising and promoting the club or sport, or as a coaching aid.

Signature	
Print Name	
Date:	

SECTION H: CLUB PRIVACY STATEMENT & COMMUNICATION PREFERENCES

SAHC take the protection of the data that we hold about you as a member or your child seriously and will do everything possible to ensure that data is collected, stored, processed, maintained, cleansed and retained in accordance with current and future UK data protection legislation.

Please read the full privacy notice carefully to see how the club will treat the personal information that you provide to us. We will take reasonable care to keep your information secure and to prevent any unauthorised access.

In addition to receiving general club communications please let us know how else you would like to hear from us:

- I would like to receive Information via email from the Club about specially selected products and services available from commercial sponsors and partners

In addition to email I am happy to receive communications via:

SMS

Facebook Messenger

Whats App

Twitter

SECTION I: DATA TRANSFER TO ULSTER HOCKEY

When you become a member of or renew your membership with SAHC you can also choose to be registered as a player with Ulster Hockey (for Ulster Hockey Leagues, cups and programmes).

If you have any questions about the continuing privacy of your personal data when it is shared with Ulster Hockey and please contact Ulster Hockey admin@ulsterhockey.com

If you do not tick the box below and then decide to compete for the club, we will need to register you with Ulster Hockey we will inform you at that time.

- I want to be registered as a player with Ulster Hockey
- I don't want to be registered as a player with Ulster Hockey

SECTION J: PLAYER/PARENT AGREEMENT

By returning this completed form, I confirm that I have read and understood the privacy statement and how data will be used and shared and am willing to abide by the club code of conduct for players [and parents]

Code of Conduct for Young People

SAHC is committed to providing the best possible environment for all young people involved in the sport. Young people deserve to be given enjoyable, safe sporting opportunities, free of abuse of any kind. They are also expected to take care of each other and treat all other participants, coaches and other volunteers with fairness and respect at all times.

Young people are entitled to:

- Have fun and enjoy hockey
- Be safe and to feel safe
- Be listened to
- Be believed
- Have a voice in relation to their activities within Hockey
- Be treated with dignity, sensitivity and respect
- Participate on an equitable and fair manner, irrespective of ability, disability, gender, religion, social class, etc.
- Experience competition at a level at which they feel comfortable
- Make complaints and have them dealt with
- Get help against bullies
- Say No
- Protect their own bodies
- Confidentiality

Young people should always:

- Play fairly at all times, do their best
- Be organised and on time, tell someone if you are leaving a venue or competition
- Respect team members, even when things go wrong
- Respect opponents, be gracious in defeat
- Abide by the rules set down by team managers when travelling to away events, representing the club, school, province or country, etc.
- Behave in a manner that avoids bringing Hockey in any way into disrepute
- Treat Sports Leaders with respect and follow their instructions, (including administrators, coaches, umpires, managers, children's officers, club officials, etc.,)
- Look out for themselves and the welfare of others
- Talk to the Child Protection Officer within the club if they have any problems

Young people should never:

- Cheat
- Use violence
- Abuse other players through physical contact
- Shout or argue with officials, team mates or opponents
- Harm team members, opponents or their property
- Bully or use bullying tactics to isolate another player or gain advantage
- Take banned substances, alcohol, smoke or engage in sexual behaviour
- Keep secrets, especially if they have caused or could cause harm
- Tell lies about adults / young people
- Spread rumours
- Discriminate against other players on the basis of gender, disability, social class or religion

Signature	
Print Name	
Date	

**We look forward to welcoming you and your family to the club in the near future.
To find out all the latest club information, please visit our website www.southantrim.com**



SOUTH ANTRIM HOCKEY CLUB

Children & Young People's Child Protection Policy Statement

South Antrim Hockey Club are committed to safeguarding the welfare of all children and young people to protect them from physical, sexual and emotional harm and neglect throughout all our activities.

South Antrim Hockey Club accept and recognise both their moral and legal responsibilities under the **Children (NI) Order 1995**, the **Protection of Children and Vulnerable Adults (NI) Order (2003)** and the **Safeguarding Vulnerable Groups (NI) Order 2007** and the **Code of Ethics and Good Practice for Children's Sport, Irish Sports Council, and Sports Council Northern Ireland 2000, updated 2006 (IHA Code of Ethics)** about providing a duty of care for children and young people and endeavour to carry those out by the following;

- having a **code of behaviour** for all those involved in working with children and young people;
- providing guidelines for the **general safety and management of activities**;
- **sharing information** about our policy and procedures to committee members, coaches, other volunteers, parents, children and young people and our membership;
- **designating a committee member as a Child Protection Officer** to;
 - take a lead role in ensuring the **child protection policy and procedures are adopted and fully implemented**;
 - **reporting concerns of suspected or disclosed abuse** to the relevant authority and involving parents, children and young people appropriately;
 - **Child Protection Designated Officer** Carol Redpath (07918150825)
- having procedures for **effective recruitment and selection of coaches and (other) volunteers** including vetting procedures through Access N.I.
- providing **effective management of coaches and (other) volunteers**

South Antrim Hockey Club Privacy Notice

South Antrim Hockey Club (SAHC) is committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, SAHC is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

What personal data we hold on you

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you join the Club, attend events that we run, [subscribe to our newsletter, or participate in discussion boards on our website – enter as applicable].

If you are a parent or guardian you provide us with information on a young person under the age of 18 when they join the Club, attend events that we run, [subscribe to our newsletter, or participate in discussion boards on our website – enter as applicable].

The information you give us may include your (or your dependants) name, date of birth, address, e-mail address, phone number emergency contact details. You may also provide us with health information, in particular in relation to young people, who are representing the club at events.

We will only collect data that we consider is necessary for us to provide you or your dependants with the services that we offer.

Why we need your personal data

The reason we need your personal data, is to be able to administer your membership, and provide the membership services you are signing up to when you join our club. Our lawful basis for processing your personal data is that we have a contractual obligation to you as a member to provide the services you are registering for.

Reasons we need to process your data include:

For training and competition entry

- sharing personal data with club coaches or officials to administer training sessions and matches;
- sharing personal data with club team managers to administer training sessions and matches;
- sharing personal data with Ulster Hockey, (Hockey Ireland) and other competition providers for entry into leagues, cups and other events.

For membership and club management

- processing of membership forms and payments;
- sharing data with committee members to provide information about club activities, membership renewals or invitations to social events;
- for content for the club newsletter promoting club activity; and
- publicising match, results selection, information on the website and social media platforms.

For funding and reporting purposes

- sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority, Sport NI;
- analysing anonymised data to monitor club trends, and sharing information on the club membership with Hockey Ireland as part of the club census;
- sending an annual club survey to improve your experience as a club member.

Marketing and communications (where separate consent is provided)

- sending information about promotions and offers from sponsors;
- sending information about selling club kit, merchandise or fundraising.

Any **special category health data** we hold on you or any of your dependants is only processed for the purpose of passing health data to coaches/managers to allow the safe running of training sessions and matches/events and to deal with any injury situations should they occur. We process this data on the lawful basis of consent. Therefore, we will also need your explicit consent to process this data and to share it with medical professionals if necessary. We will also you for your consent at the point of collecting it.

In accordance with the hockey Ireland and ulster Hockey child protection policy and procedures, we will not permit **photographs, video or other images of children/young people** to be taken without the consent of the parents/carers and children/young people.

The (Club or organisation) takes photographs or videos of adult and children's participation in the club for the purposes of publicising and promoting the club or sport, or as a coaching aid. The club will take all possible steps to ensure images are used solely for the purposes they are intended. If you become aware that these images are being used inappropriately you should inform the Club immediately.

On occasion we may collect personal **data from non-members** e.g. such as any non-member participant who fills in a health disclaimer or form at a taster event / summer camp. This information will be stored for 1 year and then destroyed securely. Our lawful basis for processing data is consent. Therefore, we will also need explicit consent from non-members to process this data, which we will ask for at the point of collecting it.

The club has the following **social media pages** e.g. Facebook, WhatsApp & Twitter. All members are free to join these pages. If you join one of the Social Media pages, please note that provider of the social media platform(s) have their own privacy policies and that the club do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages. Please also seek permission from other members or individuals before putting their personal data on our social media pages.

Who we share your personal data with

When you become a member of our Club and will be playing for the club in Ulster Hockey or Hockey Ireland league and cup competitions we will register you as a player with Ulster Hockey and/or Hockey Ireland. We will provide Ulster Hockey/Hockey Ireland with your name and DOB. If you have any questions about the continuing privacy of your personal data when it is shared with Ulster Hockey, please contact admin@ulsterhockey.com

The Club does not supply any personal data it holds for this purpose to any other third party. The Club does not store or transfer your personal data outside of the UK. Where the Club does transfer your personal data overseas it is with the appropriate safeguards in place to ensure the security of that personal data.

How long we hold your personal data

We will hold your personal data on file for as long as you are a member with us. Membership data is updated every year on annual membership forms. Any personal data we hold on you will be securely destroyed after 1 year of you no longer being a member. Your data is not processed for any further purposes other than those detailed in this policy.

Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to administer your membership or register you as a player with Ulster Hockey.



SOUTH ANTRIM HOCKEY CLUB

Data Protection Policy

Our data protection policy sets out our commitment to protecting personal data and how we implement that commitment with regards to the collection and use of personal data.

We are committed to:

- Ensuring that we comply with the eight data protection principles, as listed below
- Meeting our legal obligations as laid down by the [Data Protection Act 1998](#)
- Ensuring that data is collected and used fairly and lawfully
- Processing personal data only in order to meet our operational needs or fulfill legal requirements
- Taking steps to ensure that personal data is up to date and accurate
- Establishing appropriate retention periods for personal data
- Ensuring that data subjects' rights can be appropriately exercised
- Providing adequate security measures to protect personal data
- Ensuring that a nominated officer is responsible for data protection compliance and provides a point of contact for all data protection issues
- Ensuring that all club officers are made aware of good practice in data protection
- Providing adequate training for all staff responsible for personal data
- Ensuring that everyone handling personal data knows where to find further guidance
- Ensuring that queries about data protection, internal and external to the organisation, are dealt with effectively and promptly
- Regularly reviewing data protection procedures and guidelines within the club

Data protection principles

1. Personal data shall be processed fairly and lawfully
2. Personal data shall be obtained for one or more specified and lawful purposes, and shall not be further processed in any manner incompatible with that purpose or those purposes
3. Personal data shall be adequate, relevant and not excessive in relation to the purpose or purposes for which they are processed
4. Personal data shall be accurate and, where necessary, kept up to date
5. Personal data processed for any purpose or purposes shall not be kept for longer than is necessary for that purpose or those purposes
6. Personal data shall be processed in accordance with the rights of data subjects under the [Data Protection Act 1998](#)
7. Appropriate technical and organisational measures shall be taken against unauthorised and unlawful processing of personal data and against accidental loss or destruction of, or damage to, personal data
8. Personal data shall not be transferred to a country or territory outside the European Economic Area unless that country or territory ensures an adequate level of protection for the rights and freedoms of data subjects in relation to the processing of personal data